



Deccan Education Society, Pune
Willingdon College, Sangli
Research Coordination Committee

**Policy and SOP for availing financial support for Research
(Under Seed Money- Deccan Education Society)**

Purposes

Research has been an integral part of teaching- learning process. Teachers have been active in getting funds from different funding agencies for research. However, there is a large group of young teachers who are desirous to do research. In order to support their research, seed money will be provided by parent organization i.e., Deccan Education Society, Pune. The seed money will help teachers as well as students to undertake research projects which have application value in terms of knowledge, community support and also provide solutions to few research problems of the campus. The findings of such research projects will help College teachers to apply for major research projects to different funding agencies, government organizations and affiliating university (SUK). It will motivate teachers to take part enthusiastically in research competition such as "AVISHKAR" in association with affiliating university (SUK), which focuses on orienting undergraduate, post graduate students, and Ph.D. research scholar to do innovative research.

Objectives

1. To provide funding for research projects with significant application value.
2. Identify projects which can lead to innovation and can become incubates of incubation center.
3. Create IPR which will help the teachers, students and parent organization i.e., DES for their academic progression.
4. Facilitate the presentation/ communication of research work as well as their findings which will support funding from national agencies.



Policy

The policy aims to motivate teachers and students to do research and train them to achieve professionalism in all research works conducted under seed money. Also, this policy will help to streamline the process of research, management of research data and publications.

Process

The given steps will be followed while granting projects through seed money:

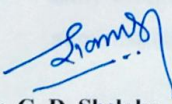
1. Funding/ Grants will be sanctioned on case-to-case basis as per the requirement of research proposal. The decision of Research Coordination Committee for approval/ sanctioning of research projects will be final.
2. Teachers who are confirmed with or without PhD are eligible for applying for funding. The funding will be available for teachers of grant -in-aid as well as self- financed programmes.
3. While submitting proposals, teachers need to ensure student participation in the project. The students may be from undergraduate or post graduate programmes or both. A maximum of five students (UG/PG) are permitted to participate in the research projects.
4. Proposals submitted by a group of teachers across the disciplines shall be considered on priority.
5. Proposal should clearly focus on local issues, practical relevance and academic increment of parent organization (Deccan Education Society, Pune) in terms of research and outreach. It should also state objectives, methods and deliverables and outcome of the project in terms of publications/patents etc. The patents generated through research should mention Secretary, Deccan Education Society, Pune as the author.
6. The merits to be considered while sanctioning of research projects will depend on:
 - (a) Application value of the project
 - (b) Future scope and prospects of the research findings.
 - (c) Any prospective innovation through research findings
 - (d) Scope of paper publication and patent filing
7. Funds obtained through seed money can be utilized for contingency, chemicals, books and journals. Small amount of grant can also be utilized for travel and field work/ field surveys etc., Similarly, small amount of sanctioned amount can also be utilized for availing service charges for analysis purpose.
8. The funding for projects will not exceed Rs. 20,000.00 per research project for projects under Science and Rs. 15,000.00 per research project for Humanities and Social Sciences.



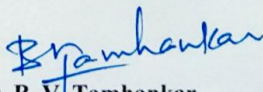
9. At least one approved journal publication is mandatory, once the project is sanctioned. The financial support providing organization (Deccan Education Society, Pune) and Willingdon College, Sangli, should be acknowledged.
10. Expenditure on membership/subscription of any services as well as expenses for filing patents/publication charges will not be permitted through seed money.
11. Duration of the project shall be maximum six months, which will not be extended under any circumstances.
12. The grants provided under seed money for research projects should be utilized in accordance with the guidelines issued by RCC from time to time.
13. In case, if the teacher(s)/Investigator(s) fails to complete the project, he/she must refund the entire amount sanctioned with interest @ 10% per annum to college.
14. No teacher shall be eligible to avail the benefit of this scheme more than once in three years.
15. The purchases for research projects under seed money will be implemented through Central/College Purchase Committee.
16. The SOP for purchases and further processing will be as stated in SOP for Purchases.
17. The bills of payments should be submitted in the stipulated time frame duly signed by the teacher/investigator and approved by the Coordinator, RCC.
18. The Chairman, Deccan Education Society, Pune and Principal of Willingdon College, Sangli in consultation with RCC may amend the above procedure if needed.

Responsibilities

1. The Research Coordination Committee (RCC) will be responsible to implement and monitor the entire process.


Dr. G. D. Shelake
Coordinator, RCC




Dr. B. V. Tamhankar
Principal